



UNIVERSITÀ
DEGLI STUDI
DI BERGAMO

Servizio
studenti

ENROLMENT PROCEDURE

To free access Master degree courses
STUDENTS ADMITTED WITHOUT CONDITION
(First round of pre-enrolment 12/04/22-31/05/22)

If you **graduated from a bachelor degree course or equivalent academic qualification** already **admitted** to a Master degree course for the a.y. 2022-2023 you must complete your enrolment procedure from July 12th to August 31st 2022 following these instructions:

1. FILL OUT THE ONLINE ENROLMENT FORM (access to your online personal area, press the button "immatricolazione" and follow the instructions step by step);
2. PAY the amount of €156,00 for the regional tax for the Diritto allo Studio Universitario (DSU) the virtual stamp duty until **August 31st 2022**, via the online PagoPA platform (press the button "Pagamenti", click on the number of invoice and then "Paga con PagoPA")

We will give you further information for the release of the student card, in case you don't have it.

3. FILL OUT THE STUDY PLAN IN YOUR PERSONAL AREA, from **October 31st to November 21st 2022**, following the instructions that will be published in the master degree course website;
4. APPLY FOR THE ISEEU CERTIFICATION – prestazioni per il Diritto allo Studio Universitario, if you are interested in being assigned to an income bracket different from the maximum one.

Take a look to the Regulation for student contributions a.y. 2022-2023 and the Regulation concerning the presentation of the ISEEU certificate which will be soon published here www.unibg.it/tassestudenti

For further information and to check administrative deadlines scheduled for the academic year 2022-2023, please go the following websites:

<https://www.unibg.it/studia-noi/iscriversi>

<https://www.unibg.it/studiare/ti-aiutiamo/contatta-segreteria>

For further information, you can also open a ticket adressed to the Student Administrative Office ([Ticket Segreteria studenti](#)).

Bergamo, 30 giugno 2022

IL RESPONSABILE DEL SERVIZIO STUDENTI
f.to (Dott.ssa Silvia Perrucchini)