



PRE-ENROLLMENT AND REGISTRATION FOR MA PROGRAMMES 2020/2021

WHEN?

You are expected to pre-enrol for MA programmes within one of these two time frames:

- ✓ **From 1st April to 29th May 2020**
- or
- ✓ **From 1st July to 4th September 2020**

WHAT TITLES ARE REQUIRED FOR ADMISSION?

You must have obtained a BA degree or an equivalent diploma and must be in possession of the curricular requirements indicated by individual MA programmes.

HOW DO I PRE-ENROL?

Follow the online procedure outlined at www.unibg.it/studia-noi/ti-aiutiamo/contatta-segreteria (*Guide procedure online*).

FOR HOW MANY PROGRAMMES CAN I PRE-ENROL?

You can pre-enrol for max. two MA programmes; the pre-enrolment fee is € 52,00 for each MA programme you select.

WHEN ARE ADMISSION REQUIREMENTS VERIFIED?

Between 22nd June and 3rd July 2020 (if you pre-enrol between 1st April and 29th May 2020) or **between 24th September and 2nd October 2020** (if you pre-enrol between 1st July and 4th September 2020)

WHO CAN PRE-ENROL?

- ✓ Students who have already obtained their BA degree and are already in possession of the curricular requirements
- ✓ Students who will obtain their BA degree in the March/April 2021 session and will be in possession of the curricular requirements either because they have already taken the relevant exams or because such exams are included in their study plan;
- ✓ Students who have already got a degree and have signed up for individual modules in 2019/2020 so as to acquire the credits that make up the relevant curricular requirements.

Please note! Students who would like exams to be recognized (this may apply to students transferring from other MA programmes, asking for re-immatriculation after dropping out, enrolling for a second degree, or asking to abbreviate their course of study) must pre-enrol and, if they are admitted to the programme, they will apply for the recognition of such exams no later than 30th October 2020.

WHEN IS REGISTRATION POSSIBLE?

Between 13th July and 30th October 2020, but only if you have been admitted to the MA programme following the assessment of your preparation and of your curricular requirements. You will have to register online and pay both the relevant fee ("tassa regionale per il Diritto allo Studio Universitario") and the virtual stamp.

WHO CAN REGISTER?

You can register if you have been admitted because your preparation is adequate, you have the appropriate curricular requirements, and belong to one of these categories:

- ✓ Students who have already got a degree;



- ✓ Students who have not graduated yet but who have to take max. three exams (= max. 24 credits, including internships) and on condition that they graduate in the March/April 2021 session at the latest.
- ✓ Students who have already got a degree, who signed up for individual modules in 2019/2020, and who do not need to acquire more than 24 credits when they register; such credits will have to be acquired by February 2021 at the latest.

Please note! If you register but fail to comply with the above-mentioned regulations (e.g., missing more than 24 credits in addition to the dissertation), the Office will delete your registration automatically. Internships will be calculated on condition that they are initiated before the registration is submitted.

If you have not got your degree yet, your admission is 'conditioned' until you graduate (in March/April 2021 at the latest).

Similarly, if you have a degree and signed up for individual modules in 2019/2020, your admission is 'conditioned' until you obtain the credits offered by the modules for which you signed up (in February 2021 at the latest).

NON-EU STUDENTS WHO RESIDE OUTSIDE ITALY AND NEED TO APPLY FOR VISAS

In addition to the procedures outlined above, such students will have to present an outline of their previous studies for academic assessment prior to admission to MA programmes taught in English.

Ist SELECTION Time Frame

Participate in Skype interview between 30th March and 4th April 2020 (no further admission interviews will be required).

2nd SELECTION Time Frame

Apply for assessment of previous studies between 3rd and 15th April 2020

Participate in Skype interview between 27th April and 5th May 2020 (no further admission interviews will be required).

WHAT HAPPENS IF I DON'T HAVE THE CREDITS REQUIRED FOR ADMISSION?

You can sign up for individual modules in 2020/2021 and apply for admission in the following academic year (2021/2022), when you can also ask for the recognition of any additional credits you may have acquired at MA level in the meantime (again through participation in individual modules).

Bergamo, 31 March 2020

SERVIZIO STUDENTI